Technical Coordinator

Eagle Naz

Job Summary & Purpose:

The Technical Coordinator reports to the Worship Arts Director and will work with them to facilitate and develop the technology systems at Eagle Naz; especially as it pertains to the audio/lighting /video and streaming systems. He or she will be responsible for overseeing the development of the technology volunteer's required to run Eagle Naz's weekly services. He or she will also work closely with the rest of the church staff to maintain and improve upon current audio/lighting/video systems used in various ministries.

Essential Duties & Responsibilities (includes, but not limited to):

The Weekend Experience

- Provide leadership and oversight to all systems (audio, lighting, video, and streaming) for weekend services, including the operation and maintenance of all gear.
- Run "Front of House" (FOH) or other positions in the team when ministry partners are not available to serve. (Ideally this would move to an as-needed or occasional basis as you develop the team)
- Provide and maintain a high level of excellence in all technical aspects of the weekend experience.

Team Development

- Recruit, train, develop and maintain a team of ministry partners for service production, church events, weddings and funerals. The goal is significant depth (3 deep) in all positions you oversee.
- Provide basic training to other ministry areas' ministry partners for recurring events (e.g. children's ministry, small group meetings, youth group, etc.)

   Weekly Duties

- Attend weekly meetings for weekend service planning and review, along with event planning.
- Attend weekly staff meetings, any meetings designated by your direct report, and any other meetings needed to fulfill your job duties.

- Research & provide system maintenance and acquisition for AVL equipment.
- Oversee and be accountable for technical ministry volunteers for weekend services and ensure roles are filled, including creating an actively managed ministry volunteer schedule.
- Provide support for our content creation staff

Ministry Events
- Provide technical support to campus ministry events outside of the weekend services by utilizing ministry team members. This includes but is not limited to weddings and funerals.
- Coordinate ministry event tech requests through Church Community Builder.
- Provide technical support for Eagle Naz-wide events (e.g. Church-at-Home recordings, Nights of Worship, etc.).

Requirements

Personal Requirements
- Thorough understanding of digital audio mixing hardware and software.
- Thorough understanding of hi-definition video hardware (i.e. switchers, cameras, capture devices, etc.)

● Equivalent education example: 2 or 4 yr degree in music business, music production, etc.
- Must have the ability to learn quickly and on the fly.
- Must be able and willing to work collaboratively and as a team player.

Spiritual Requirements
- Must be a maturing Christian, committed to deepening his or her personal relationship with Jesus Christ, while modeling this for others.
- Must be supportive of the Eagle Naz mission and values.
- Must be a loyal member of the church staff.
- Must practice regular attendance and tithing to Eagle Naz Community Church.
- Must have a high level of maturity regarding how to handle sensitive information, in a Godly manner (granting charitable judgments, abstaining from gossip, etc.).

Accountability

- The person who fills this role is expected to be a team player and work in cooperation with the staff, pastors, and ministry leaders.

- The person who fills this role is encouraged to proactively communicate the related needs for this area of responsibility. He or she will be directly accountable to the Worship Pastor and will work alongside and communicate with other Worship Ministry staff.

- The person who fills this role is required to attend weekly staff meetings for the purpose of reciprocal feedback and personal, spiritual, and leadership development alongside members of the greater Eagle Naz staff.

- The person who fills this role is expected to attend Eagle Naz services whenever possible in order to maintain the greater vision and ethos of the church and for the sake of his or her own spiritual development.

Confidentiality

- Working as part of the Eagle Naz' Support Team will involve knowledge of sensitive information regarding pastors, staff, and attendees of Eagle Naz Community Church. The church requires that a strict code of confidentiality of information will be maintained.